## PNA SPECIAL ISSUES PROPOSALS

## PNA Editorial Board

This document contains the requirements to propose monographs and special issues in PNA, as well as the indications to proceed in its publication.

## **PROPOSAL**

The proposal for monographs and special issues will be made through the PNA email, <u>pna@ugr.es</u>. The proposal should include a theme, a suggestion of editor(s), as well as four manuscripts, for which a forecast of title, abstract and authors will be proposed.

Once the proposal has been reviewed, the editorial board decision will be communicated to the applicant together with a suggestion of timing.

## **DIRECTIONS FOR GUEST EDITORS**

For accepted special issues, the editing process will follow the usual procedure for any manuscript received at PNA:

- 1. Use of the magazine platform
- 2. Blind Peer Review Process
- 3. Adjustment to publishing standards (format, extension,...)
- 4. If the manuscripts have been previously published (either in whole or in part), a letter from the copyrights holders will be required.
- 5. The person responsible for the special issue will be in charge of the entire process under the supervision of the chief editor, assuming the role of guest editor, which will be recognized by PNA.