

Submission Guidelines (OJS)

Thank you for considering our journal for your publication. As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

SUBMITTING A MANUSCRIPT

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The journal does not accept previously published material. Authors are responsible for obtaining permission to partially reproduce material from other publications and for citing its source correctly.
- Only submissions through the OJS platform are accepted. If you wish to submit a manuscript, the correspondence author needs to register in the Journal and start a new submission. In the case of more than one author, the corresponding author must introduce information about all authors in the submission process.
- The authors requesting the evaluation of manuscripts in *Mundo Esquivo* authorize the assignment of data of the manuscript by the journal in order to carry out the process of verifying the originality of it.
- The submission file is OpenOffice, Microsoft Word, or RTF document file format.
- Contributors should use 12-point Times New Roman font, justified margins, 1.5 spacing between lines, and employ italics, rather than underlining (except with URL addresses).
- When submitting an article, it is essential to upload 2 files: the **title page** (properly completed) as well as the **anonymous version of the manuscript**.
- The submission should include the source of funding for the research resulting in the published work (if applied).

TITLE PAGE

- A) If your article is written in **English/Spanish**, title, abstract and keywords should be written in *both* languages, the TITLE PAGE in this case must include the following order of components:
- The title of the article/book review.
 - The author(s) name(s) and affiliation.
 - E-mail address.
 - Affiliation and e-mail address.
 - ORCID no (if possible).
 - Information about funding or grants related to the publication, if applied.

- A declaration that the paper/article is original, unpublished and not submitted for publication in any other journal.
- B) If your article is written in **one of Slavic languages**, title, abstract, keywords, and information about funding or grants related to the publication, if applied, should be written in the language of the article, and the two others in Spanish and in English.
You can download the provided template of the TITLE PAGE on the website.
- C) In the same file, contributors sign the declaration that the work is original, unpublished, and not submitted for publication in any other journal.

ANONYMOUS VERSION OF THE MANUSCRIPT

The author/s must ensure they cannot be identified in the submitted manuscript so as to guarantee the double-blind review. The **anonymous version of the manuscript** must include the following order of components.

- Title in both, Spanish and English languages (A) / Title, one in the language of the article, Spanish and English languages (B, for articles in Slavic languages).
- Abstracts (between 200 and 250 words) in both, Spanish and English languages (A) / Title, one in the language of the article, Spanish and English languages (B, for articles in Slavic languages).
- Five keywords in both, Spanish and English languages (A) / Title, one in the language of the article, Spanish and English languages (B, for articles in Slavic languages).

For example, if the article is written in Serbian, the contributor should provide the title, abstract, and keywords in 3 languages for its indexing in the international database (Serbian, Spanish, and English).

If the article is written in English or Spanish, the contributor should provide the title, abstract, and keywords in 2 languages (English and Spanish).

ARTICLES

Length

Articles should be between 5,000 and 9,000 words, including references, footnotes, diagrams, tables, and appendices. The Editorial Board reserves the right to extend this limit in the case of articles of special scientific interest.

Article structure

- The main body of the text is divided into sections as appropriate to a research article (e.g. Introduction, Objectives, Methodology, Results, Discussion, and Conclusions). Authors should mention in the Methodology of their manuscript that the procedures used to obtain the data have been carried out after obtaining the consent of the carriers. Any subsection may be given a brief heading, and each heading should appear on its own separate line.
- Footnotes (Optional)
- Tables, figures and graphics (Optional)
- Acknowledgments (Optional)
- References
- Appendices (Optional)

Style

- The writing style follows the style guideline of the latest Publication Manual of the American Psychological Association (**APA style**, last edition).
- No line breaks should be inserted in the text or special spacing for formatting type. Paragraph breaks must be indicated by extra line spacing and not by indentation at the beginning of a paragraph. Only double inverted commas are used, except for words in other languages, where single inverted commas are used. Only internationally accepted abbreviations can be used without definition. Other abbreviations should be defined at first mention in the text.
- It is highly recommended that authors whose native tongue is not the language in which they submit their text must ensure that it is read by a *qualified* native speaker of that language before submission. Failing to provide a grammatically and syntactically correct text could be a valid reason to justify rejection of a submission.

Tables, graphics and figures design

- The manuscript may include illustrations, the reproduction of which is the responsibility of the authors, who must present the corresponding permissions or a declaration of non-copyright.
- The exact location of all tables, graphics, and figures must be indicated in the manuscript.
- All tables, graphics, and figures should be provided separately as Supplementary Files, not embedded in the main manuscript file.
- All tables, graphics, and figures must be sent in JPG files in high resolution.
- Tables graphics and Figures should be numbered consecutively by Arabic numerals (Table 1, Figure 1, etc.)
- Tables must be centered and inserted in their corresponding place and not at the end of the paper or in an independent file. The table may be divided into vertical or horizontal sections as shown below.
- If the table content includes numbers, they should be centered and if it is text, it must be aligned on the left of each cell.
- If the text on the left column is short it may be typed in Times Roman, font size 9 as shown below.
- Table captions must be centered, and on top of the table. The table source must be mentioned underneath in cases where it has not been designed by the author and with permission from the original author.

Example of tables and figures:

	Macedonian	Serbian
Text 1	12	10
Text 2	5	9

Table 1. Comparative analysis of phraseological units between texts in Macedonian and Serbian.

Footnotes

- Footnotes must be numbered consecutively using Arabic numerals and marked in the text by a large number before any punctuation mark.
- References should always be placed before the punctuation mark.

Citations in the text

- Citations should be made in the text following **APA style** (last edition).

Acknowledgments

Acknowledgments should be placed in a separate section at the end of the article immediately before the bibliographical references.

References

- References must be as timely and current as possible, and works published within the last 5 years should be preferably cited.
- References should be listed in full at the end of the paper and follow **APA style** (last edition).
- All works cited in the text should be included in the bibliographical references.
- The citation of a bibliographic reference as "in press" or "in preparation" implies that the work has been accepted for publication.
- A DOI (Digital Object Identifier) must be provided for all references cited in the manuscript that have one (<http://www.doi.org/>)
- Whenever possible, URLs for the references should also be provided.

REVIEWS

Reviews should be no longer than 3000 words and should comply with the directions given above. The Editorial Board reserves the right to extend this limit in the case of reviews of special scientific interest.

The book review reference must be presented following **APA style** (last edition).