SUBMISSION GUIDELINES (OJS)

Thank you for considering our journal for your publication. Please read the following instructions carefully as failure to do so may result in automatic rejection of your paper or unnecessary delays during the processing stages.

1. FOCUS AND SCOPE

*Porta Linguarum* aims to publish **empirical studies, critical revisions, and theoretical models** that relate to the many factors that influence the FL teaching and learning processes:

- *Innovation* in language teaching and learning
- *The social and school context*: the family’s social and cultural influence as well as student L1 and its influence on the L2 learning process, etc.
- *The students*: their personal characteristics (age, gender, personality traits, etc.) as well as their attitudes, motivation, cognitive styles, etc.
- *The FL teacher*: teacher mental representations, attitudes, motivation, individual characteristics, teaching methods, etc.
- *Learning conditions and the learning process*, variables that influence the teaching and learning processes in the *classroom*: efficiency of teaching strategies, teaching methods and techniques, second language acquisition processes, student and teacher interaction, effect of teaching resources and materials, etc.
- *Learning outcomes*: evaluation of procedures as well as the evaluation of the students’ communicative competence at different academic levels, etc.

**High quality state-of-the art articles** may be published, although preference will be given to **data-driven papers and empirical studies**. Articles in this journal normally deal with majority languages and are generally written in standard **British English**. A limited number of articles may be written in other languages provided that the contents are directly related to the language in question (i.e. articles in Spanish must deal with the teaching and learning of Spanish as L2).

The journal accepts proposals for **book reviews** of high interest related to the subject matter of the journal.

2. ETHICAL CONSIDERATIONS

The Journal *Porta Linguarum* is entitled to ensure that its publications are carried out ethically. Thus, it is the obligation of the Journal to **report scientific fraud practices** such as falsification or omission of data, plagiarism and duplicate publication (self-plagiarism).

The journal does not accept previously published material. Authors are responsible for obtaining permission to partially reproduce material from other publications and for citing its source correctly.

Authors should mention in the Methodology of their manuscript that the procedures used to obtain data have been carried out after obtaining consent from the carriers.

Authors are encouraged to review the **Guidance on good publication practice** designed by COPE.
3. Submitting a Manuscript

Only submissions through the OJS platform are accepted. If you wish to submit a manuscript, the correspondence author needs to register in the Journal and start a new submission. In the case of more than one author, the correspondence author must introduce information about all authors in the submission process.

Please provide as much information as possible at the platform, as this will facilitate the process of revision. All submissions must attach at least two document files in Word format (.doc or .docx):

FILE 1: The anonymous version of the manuscript (step 2 of the submission process in the platform), please use the provided template, which includes the following order of components:

- Title (maximum 15 words) in both languages: one in the language of the article (generally English) and the other in Spanish.
- Two abstracts of max. 200 words in both languages
- Five keywords in both languages
- The main body of the text
- References
- Appendices

The author/s must ensure they cannot be identified in the submitted manuscript so as to guarantee the double-blind review.

Originals must not exceed 7000 words including references and appendices.

FILE 2. The title page (step 4), which must include without exception the following details:

1. The title, author name(s), affiliation, ORCID no., contact telephone number, and e-mail address.
2. A short bio of each author of approximately 70-80 words
3. Information about funding or grants related to the publication, if applied.
4. A declaration that the work is original, unpublished and not submitted for publication in any other journal.

4. Articles

Papers should have a maximum of three authors and should not have been previously published nor submitted for current consideration elsewhere.

The author or authors are responsible for the content of articles submitted, and for any opinions expressed therein. The journal will not accept papers signed by more than three authors. Manuscripts should be prepared in Microsoft Word and submitted online, as indicated.

Editing and Format

- The page size for the document should be: 17x24; margins 2 cm.
- Papers should be typed using Times New Roman 10 font for the text, 9 for quotations, and 8 for footnotes. The font used inside tables and as captions should also be 9. Single-space for the text and quotations.
- We would recommend that the title is short (maximum 15 words), informative and without abbreviations
- Proposals should also include two abstracts of max. 200 words each, one in English (or the language of the article) and the other one in Spanish, together with four or five key words.
Abstracts should include the purpose, main procedures, key findings and principal conclusions. If the paper is written in Spanish the second abstract must be written in English.

- Article length should be between **6000-7000 words** including footnotes, diagrams, tables and references (max. 7000 words). The Editorial Board reserves the right to extend this limit in the case of articles of special scientific interest.

- Citations should be made in the text following APA style (last edition).

- References should be listed in full at the end of the paper and follow APA conventions (last edition).

- Quotations of more than three lines should be indented 1cm from the left and right margins; inverted commas should not be used. Quotations of more than three lines should be indented 1cm from the left and right margins; inverted commas should not be used. Quotations of more than three lines should be indented 1cm from the left and right margins; inverted commas should not be used. Quotations of more than three lines should be indented 1cm from the left and right margins; inverted commas should not be used.

- Footnotes should be used only if strictly necessary, and indicated in superscript consecutively throughout the text.

- Graphics should be in [.tif] format. Original papers should not include more than four boxes, tables or figures. The presentation of originals and enumeration of sections should be presented in the TEMPLATE.

REFERENCES

Only those references that are strictly necessary should be employed. Unnecessary and/or excessive self-citation may be a motive for article exclusion.

All references included in the article must be for genuine, scientific reasons and not for the purpose of increasing the visibility of work by the authors, associates or potential reviewers. They must be listed following APA last edition (7th Ed.). Some examples are provided below but we recommend the following website: https://apastyle.apa.org/style-grammar-guidelines/references/examples/

BOOKS

**Book with one author:**

https://doi.org/10.1037/0090168-008

**Book with two or more authors:**


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**Two or more works by the same author:**

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ARTICLES

Article in a journal:


Paper presentation:

Appendix

The appendix comes after the references and, where it exists, any funding details.

5. BOOK REVIEWS

Reviews should be no longer than 500 words, and should comply with the directions given above. An illustration of the book cover should be included in “.tif” format. The book illustration must be inserted on the left with (measures: 5 cm wide by 8 cm high).

The book review reference must be presented as follows:


Dr. Ismail Yaman Ondokuz Mayıs University (Turkey)